

OEI® FlexStation Project Check List

Date: _____

Project Name:	Representative:	Delivered Price: <input type="checkbox"/>
Station Count:	Typical Station Size:	
Estimated Installation Date:		

*Default selection, unless otherwise selected, yields lowest cost alternative

Worksurface Base Style: <input type="checkbox"/> Basic * <input type="checkbox"/> Power Up	Frame Style: <input type="checkbox"/> Beam <input type="checkbox"/> Modesty Panel <input type="checkbox"/> Full Height Modesty <input type="checkbox"/> Casters	Leg Style: <input type="checkbox"/> Streamlined* - Applies to Basic and Power Level units
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Optional Worksurfaces:		
<input type="checkbox"/> Curvilinear Corners	<input type="checkbox"/> Basic Printer Stand	<input type="checkbox"/> Mobile Tear Drop
<input type="checkbox"/> Stand-up Unit	<input type="checkbox"/> Basic Printer Stand w/Casters	<input type="checkbox"/> Mobile Semi-Circle

Worksurface Details: Edge Style: <input type="checkbox"/> BN – Flat Vinyl T-Edge* <input type="checkbox"/> CI to Build <input type="checkbox"/> 3L – 2mm PP <input type="checkbox"/> PF – Post-Formed Edge <input type="checkbox"/> EP – Elliptical Post-Formed Edge Note: Post Formed Edges not available on all surface types.	Surface Depth: <input type="checkbox"/> 24" <input type="checkbox"/> 30"	Leg Style: <input type="checkbox"/> Shared Legs* <input type="checkbox"/> Individual Legs <input type="checkbox"/> Full End Panel Legs Leg Height: <input type="checkbox"/> 27" <input type="checkbox"/> 42" <input type="checkbox"/> 29"*
		Wireway: <input type="checkbox"/> No* <input type="checkbox"/> Yes

PowerUp®: <input type="checkbox"/> Level 1(PowerUp) <input type="checkbox"/> Level 2(Wire trough) <input type="checkbox"/> Level 3(PowerUp and Wire Trough) <input type="checkbox"/> Level 4 (Wire trough and Hardwire) <input type="checkbox"/> Level 5(PowerUp Hardwire and Wire Trough)	NY Electrical: <input type="checkbox"/> No <input type="checkbox"/> Yes Number of Receptacles per station: <input type="checkbox"/> One <input type="checkbox"/> Two Powerup Module Location (Level 1, 3, and 5 only) <input type="checkbox"/> Left <input type="checkbox"/> Center <input type="checkbox"/> Right <input type="checkbox"/> Left/Right (60" and 72" only)
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Venus Overhead: Upper Door Style: <input type="checkbox"/> Solid* <input type="checkbox"/> Fabric <input type="checkbox"/> Laminate <input type="checkbox"/> Translucent	Universal Overhead: <input type="checkbox"/> Steel* <input type="checkbox"/> Fabric <input type="checkbox"/> Laminate <input type="checkbox"/> Open Shelf <input type="checkbox"/> Unassembled* (KD) <input type="checkbox"/> Partially Assembled
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Privacy Screens: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Grade 1 – COM* <input type="checkbox"/> Pallas Vertical PV <input type="checkbox"/> Grade 2 <input type="checkbox"/> Pallas Vertical PV1 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Pallas Vertical PV2	Screen Mounting Options: (Universal OH Only) <input type="checkbox"/> Worksurface Mount – Steel brackets <input type="checkbox"/> Worksurface Mount – Aluminum brackets <input type="checkbox"/> Overhead Mount
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Tasklights:
<input type="checkbox"/> T-5 Electronic Ballast <input type="checkbox"/> LED Number of Shelf Dividers per Overhead: _____

Pedestals/Files:	
<input type="checkbox"/> Suspended <input type="checkbox"/> Freestanding <input type="checkbox"/> Mobile	
Select Style: <input type="checkbox"/> Series XXI <input type="checkbox"/> Acclaim 2 <input type="checkbox"/> Input	
Available styles (Note: not all pedestals are available in all styles): <input type="checkbox"/> BF <input type="checkbox"/> BBF <input type="checkbox"/> FF <input type="checkbox"/> PBF	
Key alike option on pedestals, overheads, center drawers? <input type="checkbox"/> Yes*(default) <input type="checkbox"/> No	
Storage Accessories: <input type="checkbox"/> Pencil Tray <input type="checkbox"/> Drawer Dividers (<input type="checkbox"/> Box or <input type="checkbox"/> File) <input type="checkbox"/> Ped Cushions	
Lateral Files: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Accessories: (Note: Placement of units based on what fits properly)	
<input type="checkbox"/> Center Drawer <input type="checkbox"/> CPU Sling (30" D Only)	CPU Holder: <input type="checkbox"/> No Covers/No Lock* <input type="checkbox"/> With Covers/No Lock <input type="checkbox"/> With Covers/With Lock
Keyboard Drawer: <input type="checkbox"/> No Mouse <input type="checkbox"/> With Mouse <input type="checkbox"/> Optional Wrist Rest	
Articulating Keyboard Tray: <input type="checkbox"/> No Mouse <input type="checkbox"/> With Mouse	
Art. Keyboard Tray/Gel Palmrest/Tilt Mouse: <input type="checkbox"/> Std Height <input type="checkbox"/> Above Surface (corner tops only)	

Paper Management:	
<input type="checkbox"/> Tool Rail	
<input type="checkbox"/> Hanging File Folder <input type="checkbox"/> Diagonal Storage <input type="checkbox"/> Vertical Storage <input type="checkbox"/> Telephone Caddy (plastic construction)*	<input type="checkbox"/> Pencil Cup <input type="checkbox"/> CD Holder <input type="checkbox"/> Accessory Tray <input type="checkbox"/> Paper Tray